



SPESSARD HOLLAND GOLF COURSE
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December 12, 2006

Dear Patron,

Thank you for considering Spessard Holland Golf Course for your upcoming golf outing. In order to schedule and service your event properly, the attached contract must be completed and returned with the deposit as soon as possible. An outing fact sheet is also provided to answer any questions you might have. A date cannot be secured until the contract is returned with the deposit. Please read both the contract and fact sheet carefully.

Confirmation with Spessard Holland Golf Course can be made by telephone, fax, or in person when we receive the agreement and deposit.

Please note the tournament chairman must **make payment five days in advance for the number of players that will participate in the event. There is no refund for "no shows"**.

We suggest you set up the outing with a "payment in advance policy" when the participants register in order to meet the prepayment requirement. Be sure to include an **entry deadline** on your registration. **After the event has been prepaid, requests for additional players can be made on a "space available" basis only. The size of the outing is adjustable until five days prior to the date.** If confirmation is not received five days prior to the outing, the outing will be cancelled and the times opened for individual tee times for the public.

Also, please note that **all** food and beverage arrangements must be made through the Last Hole, Spessard Holland's concessionaire. The point of contact for these arrangements is Terri Bury, 953-8099.

We look forward to hearing from you and helping you run a high-quality golf outing. If you have any other questions, please do not hesitate to call.

Sincerely,

René Uzeé
Golf Professional Manager



Outing Fact Sheet for
Seasonal Rates—December 1 through April 14

\$35.85 Per Player

- Price includes: golf, golf car, sales tax and \$3 per person in merchandise or gift certificates. Also, scorecards, cart signs, closest to the pin markers, a bag drop, and scoring of the event will be provided. A registration table will also be available; however an outing representative will need to register players.
- Spessard Holland will provide people to lead golfers to the correct tee on a shotgun start.
- The event ***must*** be paid for in its entirety 5 days in advance.
- A \$100 deposit is required to reserve an outing. No tee times will be reserved or the date locked up until deposit is received. If outing is canceled seven days or less prior to the outing there can be no refund of deposit.
- There will be no refund on the day of the event for no-shows. Group size is adjustable up to 5 days in advance. Extra players can only be accommodated by prior arrangements and availability.
- Proper attire must be worn at all times.
- A pairings sheet must be provided to Spessard Holland 3 days prior to the event.
- The Spessard Holland staff will make hole assignments for a shotgun start.
- Spessard Holland reserves the right to fill in unused holes on a shotgun start if the outing has less than 120 players.
- Please advise players that no personal coolers will be permitted and small children should not accompany them as they will not be permitted to “ride along”. Everyone must have a set of clubs. Club storage is available for multi-day events for \$3/set. Spessard Holland is a spikeless facility. Metal spikes are not permitted.



Outing Fact Sheet for
Non-Seasonal Rates—April 15 through November 30

25.45 Per Player

- Price includes: golf, golf car, sales tax and \$3 per person in merchandise or gift certificates. Also, scorecards, cart signs, closest to the pin markers, a bag drop, and scoring of the event will be provided. A registration table will also be available; however an outing representative will need to register players.
- Spessard Holland will provide people to lead golfers to the correct tee on a shotgun start.
- The event ***must*** be paid for in its entirety 5 days in advance.
- A \$100 deposit is required to reserve an outing. No tee times will be reserved or the date locked up until deposit is received. If outing is canceled seven days or less prior to the outing there can be no refund of deposit.
- There will be no refund on the day of the event for no-shows. Group size is adjustable up to 5 days in advance. Extra players can only be accommodated by prior arrangements and availability.
- Proper attire must be worn at all times.
- A pairings sheet must be provided to Spessard Holland 3 days prior to the event.
- The Spessard Holland staff will make hole assignments for a shotgun start.
- Spessard Holland reserves the right to fill in unused holes on a shotgun start if the outing has less than 120 players.
- Please advise players that no personal coolers will be permitted and small children should not accompany them as they will not be permitted to “ride along”. Everyone must have a set of clubs. Club storage is available for multi-day events for \$3/set. Spessard Holland is a spikeless facility. Metal spikes are not permitted.

Some Commonly Asked Questions

Can additional prizes be purchased? Yes! We have a complete golf shop stocked with about anything you will need. Additional items can be ordered if enough lead-time is given. You may also bring in donations of merchandise.

What about food and beverage for the event? Arrangements can be made through “Last Hole”, the concessionaire at the course. Contact Terri Bury about the details. She can be reached at 953-8099.

May we bring in our own beer? No. State liquor laws will not permit this. Personal coolers will not be allowed on the course.

May we set up a tent? Yes. Its location is to be determined by the staff of Spessard Holland.

Are spectators allowed? Yes, however they will not be allowed a riding cart, unless paid for. Two additional carts will be available to the committee for the event. No one under the age of 18 will be allowed to operate carts. Only two people are allowed to ride per cart. We have 60 carts available. An outing size greater than 120 will require extra carts to be brought in at the prevailing vendors’ rate (approximately \$30-\$40 per cart per day)

What if it rains? Outing will be given a full refund if the course is closed to carts prior to play or until 1½ hours after play begins. After nine holes of play by all participants, no refund will be given. A one-half refund will be given if play goes over 1½ hours but not all participants have completed 9 holes.

A Customer Service Response Letter will be sent to you by the County golf Operations office after completion of your tournament. Upon receipt of the completed Customer Service Response form, a County Golf Operations letter will respond to your completed form and donate two (2) “off-season” rounds of golf (green fees and cart) to the Chairperson.

Fund Raising Ideas

To enhance the fund raising effort for your event:

Mulligans

Mulligans are purchased at the time of registration. The golfer purchasing the mulligan can use it in place of an errant shot during their round. Each golfer would be able to purchase a maximum of two mulligans each at a cost of \$5. 100% of the money goes to the fundraiser for charity.

Same as above, but you can purchase sleeves of balls from Spessard Holland Golf Course Pro Shop at a cost of \$2 per sleeve and to entice the participants to purchase mulligans, give them a sleeve of balls.

Hole Sponsorship

For a fee of \$50 to \$200 per hole, a company or business can have their advertisement posted on a custom designed hole sponsor sign to be placed on a particular hole at the teeing area.

Hole-in-One Sponsor

Contact a car dealership and have them sponsor a hole in one with a new car. The dealership purchases the insurance to protect the car and advertises their dealership by placing the actual vehicle on the hole being played.

Other Ideas

Goody Bags

Participants love goody bags. Have sponsors donate gifts to be used for goody bag fillers. Examples would be sleeves of balls, tees, ball markers, sun screen, etc. Anything you can put into a bag.

Door Prizes

Have sponsors donate gifts to be used as door prizes or for actual prizes in the tournament. This gives you more money for the fund raising. Some good prizes are rounds from other golf courses, restaurant dinners, and movie tickets.

We suggest that you have a dedicated committee working with you to help you to solicit these sponsors and have weekly update meetings to show your progress.

Remember, the more prizes you have donated that you can use as payoff to the winners, the less of your profits will have to be used.

Longest Drive/Closest to the Pin

In almost any format you play you should have a Longest Drive prize and Closest to the Pin Prize. Again, try to use donated gifts for these prizes to save your cash.